

Area: PRE-REFERRAL

Introduction: During the pre-referral process, strategies are discussed, interventions are implemented, and data is collected to assist students in being successful with the educational process. The screening of a student by a teacher or a specialist to determine appropriate instructional strategies for curriculum implementation may be performed without consent. **This screening is not considered an evaluation for eligibility for special education and related services** according to RI Regulations, 2013 (Section 300.302).

<i>PROCEDURES</i>	<i>FORMS</i>	<i>RESPONSIBILITY</i>	<i>SOURCE</i>
1. The teacher notifies parents of academic and/or behavioral concerns.	Aspen Intervention Plan	Classroom Teacher	RI Regulations, 2013 (Section 300.307)
2. The teacher collects data regarding student concern(s).		Classroom Teacher/Specialist	
3. The teacher refers the student to a building-based RTI Problem Solving Team and completes any school based forms—documents of interventions and actions taken to address specific needs.	Progress Monitoring Graphs (STAR, AIMSWEB, SWIS)	Classroom Teacher/Specialist	
4. The RTI Problem Solving Team meets to understand and identify the student's performance and specific areas of need.		Classroom Teacher RTI Problem Solving Team	
5. The team discusses previous classroom strategies and their effectiveness.			
6. <b>Evidenced- based research</b> intervention strategies are developed by the RTI Problem Solving Team.			
7. The classroom teacher and/or specialist implements identified intervention		Classroom Teacher/Specialist	
8. Student progress is monitored and data collected.			
9. The RTI Problem Solving team meets periodically to discuss student progress and <b>parents are informed of progress</b> .		Classroom Teacher RTI Problem Solving team	
10. If a student is successful, he or she continues with general education support with consultation from the RTI Problem Solving Team, as			
11. If the student is unsuccessful, the documentation gained during the pre-referral intervention is used to make a formal referral for special education evaluation and consideration for other support services.			

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